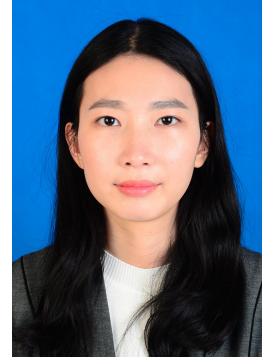


Mengchun Li



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Best time of day to contact: 9:00am—18:00pm

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Skype ID: chun929310397@sina.com

Date of Birth (MM/DD/YY): 08/03/1992

Place of Birth: Shaanxi Province, China

Gender: Female

Country of Citizenship: China

Country of Residence: China

Date available to start training: 06/15/2016

EDUCATION

Institution Name: Northwest University of Politics and Law

Location: Shaanxi, China

Institution start date: 09/2011

Graduation/Expected graduation date: 06/2016

Field of Study: International Law

Classes Taken at School/University Relevant to Desired Training:

International Law, Private International Law, International Economic Law, Civil Law, Criminal Law, Basic English, Listening class, Oral English, Thi Chi class, Psychology

EDUCATION EXPERIENCE

Jul.2014-Aug.2014 Weiyang District People's Court of Xi'an

Position Assistant of the court clerk

- Tasks/Responsibilities - Help the clerk organize files and fill out the court subpoena
- Service release certificate to the detention center with the clerk
 - Search for the incorrect words of the criminal referee documents
 - Attend the court trail

Jun.2015-Sept.2015 Weiyang District People's Court of Xi'an

Position Judge assistant in the court of criminal jurisdiction

- Tasks/Responsibilities- Write the referee documents several times about the case of the traffic accident crime
- Attend meetings the president of the court of criminal jurisdiction leads

ENGLISH & IT SKILLS

Languages & Level: College English band Test 6 (CET-6)
Computer Skills: Frequent user of word, excel, power point

HONORS

2012-2013	Model Student of Academic Records (the first place of a class based on examination ranking)
2012-2013	Second Prize of The YongGang Scholarship (only 15 students can get this honor)
2013-2014	Excellent Students Awards (awarded to top 5% students)

HOBBIES

- Playing Badminton
- Watching Disney Film
- Reading Books
- Traveling

Self-recommendation Letter

Dear Sir or Madam,

I'm Li Mengchun. My English name is Imogen. I'm a senior student at Northwest University of Politics and Law whose major is International Law. It is a great honor for me to have this opportunity to take part in this Training Project in America.

First, I think going to a new country to join this project can be of great importance for me who wish to study new cultures. A experience like this would broaden my horizon. Second, I love working in a group environment. Actually, I'm an extrovert with excellent health and pleasant personality. So I enjoy being with people, either at work or at play. I guess the presence of different people energizes me, which is the magic of my amicable personality. What's more, I had the internship experience of being an assistant of the court clerk and judge in summer holiday. And I also have four years experience of being junior students' tutor. So I have naturally learned to get along well with other people. And the unexpected thing is that people also enjoy being with me. In addition, as a Chinese student who are not native English speakers, I'd love to improve my oral English ability to communicate well with others.

In brief, I believe my personality and experiences will become my strengths on this project. I think I will contribute greatly to the productivity of any team I am on. Taking part in this project must be a mutual experience because I will try my best to introduce Chinese culture to foreign friends. I do appreciate it if I successfully get access to America as a Chinese for this program. Thanks for your reading!

Yours sincerely

Li Mengchun